

# Scheduling a Picnic in Seattle Parks

Picnic Season: April through March Annually



**Seattle**  
Parks & Recreation

## Event Scheduling

Seattle Parks & Recreation  
300 Elliott Ave W, Suite 100  
Seattle, WA 98119  
Office: 206-684-4080, Opt. 2  
Email: [SPRevents@seattle.gov](mailto:SPRevents@seattle.gov)  
Website: [www.seattle.gov/parks/reserve/picnic-reservations](http://www.seattle.gov/parks/reserve/picnic-reservations)

## Making a Reservation:

### **Lottery Applications** (Email or U.S. Mail)

We begin accepting picnic applications for the year on the first day of **January through the last day of February for picnics**. Applications will be processed randomly as a lottery beginning the first business day in March.

### **Applications received between March—December**

We will process applications in the order received.

### **In Addition**

We strongly recommend choosing six (6) dates and locations in case your first choice is not available.

- **Do NOT** submit duplicate requests or ask for status updates.
- We will contact you if your selections are not available.

### **Catering & Special Equipment Requirements**

If you secure a caterer or vendor to provide on-site services or equipment, **other fees and insurance will be required.**

We define a caterer as a paid person or company that prepares, and/or serves food, or sets up equipment in a park. We define special equipment as an air-bouncer, an inflatable structure, laser tag/gaming equipment rented from or provided by a licensed business, or a canopy larger than 400 square feet, etc. All air-bounce/inflatable equipment will need a generator for power. **Parks Department does not provide electricity.**

- Requests and all changes must be made at least **14 days in advance** of your picnic.
- All vehicles need to remain in designated parking lot and park on a first-come, first-served basis. Roping or coning off parking spaces is not allowed.

### **Permit Fees**

Picnic Shelters (see reservation site lists) ..... \$60-\$310  
Uncovered Stationary Tables (half day/full day) ..\$15/\$25  
Use Permit (caterers, air-bouncers, etc.) .....\$75  
Rescheduling/Changing a Paid Picnic\* .....\$25  
Company/Commercial Sign/Banner (per surface) ...\$100  
Non-Sufficient Funds (NSF) Checks .....\$20  
\*The date/park of a paid picnic permit can be rescheduled only if you contact the Event Scheduling Office via email at: [SPRevents@seattle.gov](mailto:SPRevents@seattle.gov)  
**AT LEAST 14 DAYS before the event date to request a change.** Fees are non-transferable and all bookings must remain within the same picnic season.

### **Payment Process**

**Do NOT** submit payment with your application. A confirmation with payment instructions will be emailed to you once your application has been processed.

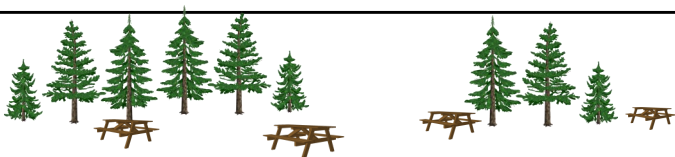
- **You may request to reschedule up to 14 days in advance.**
- Once payment is applied, there are **NO REFUNDS.**

### **Picnic Permit**

- A valid permit has a \$0 balance showing. Unpaid reservations are not valid permits.
- It is your responsibility to bring the paid permit to the site on the day of your picnic to enforce your reservation.
- It is your responsibility to read, agree and abide to the terms and conditions in this brochure and the permit.
- Early arrival recommended. Minor cleaning may be needed.

### **Sales & Commercial Advertising**

Prior permission is required for sales or commercial advertising. If approved, 10% of gross receipts collected on Parks property must be paid to the City of Seattle. Commercial advertising is allowed only with an advance payment of \$100 per surface per day.



# Reservation Sites

Event Scheduling Office: 206-684-4080, OPT. 2

The chart below lists parks where tables and/or shelters can be reserved. You must reserve enough tables for your party. 10 people per table **MAX**. Please provide accurate attendance.

**Picnic Tables:** Permanently installed, numbered tables outside of shelters are priced separately. We permit tables for up to 10 people each, most tables seat 6-10 people.

Table Fees: **\$15** per table for a half day, **\$25** per table for the full day.

## Picnic Site Information

- AM Half Day: 8:00am-2:00pm
- PM Half Day: 3:00pm-10:00pm
- Full Day: 8:00am-10:00pm
- Addresses are provided as locations. **Do not** mail to these addresses
- Empty Box = Not Available

	Shelter #	Half Day Shelter Fee	Full Day Shelter Fee	Site Capacity (with all reservable tables booked)	Seating Tables Inside	Serving Tables Inside	Outside Tables (\$15/\$25)	ADA Partial "P"
<b>Alki:</b> Alki SW & SW 62 <sup>nd</sup> (1702 Alki Ave SW 98116)	1	\$75	\$120	170		2	14	P
<b>Beer Sheva:</b> 8650 55 <sup>th</sup> Ave S 98118	(Tables Only)			30			2	
<b>Benefit:</b> 38 <sup>th</sup> Ave S & S Benefit St (9320 38 <sup>th</sup> Ave S 98118)	1	\$90	\$160	35	2		2	
<b>Carkeek:</b> NW Carkeek Park Rd & 9 <sup>th</sup> NW (@ 110 <sup>th</sup> ) (950 NW Carkeek Park Rd 98177)	1	\$75	\$120	210		1	19	P
	2	\$120	\$195	190	3		14	
<b>Don Armeni:</b> 1222 Harbor Ave SW 98116	(Tables Only)			30			2	
<b>Dr. Jose Rizal:</b> 1008 Harbor Ave SW 98116 (12th Ave S & S Judkins)	1	\$120	\$210	75	4			P
<b>Ferdinand St:</b> Lake WA Blvd & Ferdinand St (4800 Lake WA Blvd S)	(Tables Only)			40			3	
<b>Gas Works:</b> N Northlake Way & Meridian Ave N (2101 N Northlake Way 98103)	1	\$90	\$160	100	2		5	P
	2	\$120	\$210	100	4		4	P
<b>Genesee:</b> 45 <sup>th</sup> St & S Genesee (4316 S Genesee 98118)	1	\$165	\$285	100	5			P
<b>Georgetown:</b> S Findlay St (750 S Homer ST 98108)	1	\$105	\$185	50	3			P
<b>Golden Gardens:</b> Seaview NW (north end) (8499 Seaview PI NW 98117)	1	\$75	\$120	110		1	9	
	2	\$75	\$120	140		1	12	
<b>Jefferson</b> (no grills): 3801 Beacon Ave S 98108	1	\$105	\$185	50	3			P
	2	\$105	\$185	50	3			P
	3	\$135	\$235	80	5			P
<b>John C. Little Sr:</b> 6961 37th Ave S 98118	1	\$90	\$160	40	2			P
	2	\$90	\$160	40	2			P
<b>Judkins:</b> 22 <sup>nd</sup> S & S Charles (2150 S Norman St 98144)	1	\$105	\$185	150	3		11	P
<b>Lincoln:</b> Fauntleroy SW & SW Webster (8011 Fauntleroy Way SW 98136)	1	\$90	\$145	250	1		22	
	2	\$90	\$145	250	1		21	
	3	\$120	\$195	130	3		10	P
	4	\$105	\$170	60	2		3	P
	5	\$135	\$220	300	4		25	P

# Reservation Sites

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**Site Amenities** There may be extra amenities at some of the shelters (i.e. barbecues, sink and fireplace/stove) that are provided for convenience at no extra charge. **We do not guarantee that these amenities will be available, and do not give refunds if these are not functioning/available on the day of your reservation. Electricity and water are NOT guaranteed nor provided for a picnic reservation.** Most picnic parks have restrooms but a few do not. **Keep in mind, many restrooms are closed and are not available for use during the colder months of the year.**

## Picnic Site Information

- AM Half Day: 8:00am-2:00pm
- PM Half Day: 3:00pm-10:00pm
- Full Day: 8:00am-10:00pm
- Addresses are provided as locations. **Do not** mail to these addresses
- Empty Box = Not Available

Shelter #	Half Day Shelter Fee	Full Day Shelter Fee	Site Capacity (with all reservable tables booked)	Seating Tables Inside	Serving Tables Inside	Outside Tables (\$15/\$25)	ADA Partial "P"
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<b>Madrona:</b> Lake WA Blvd @ E Columbia St (853 Lake WA Blvd 98122)	1	\$60	\$110	90		7	
<b>Magnolia:</b> 31st W & W Galer (1461 Magnolia Blvd W 98199)	1	\$60	\$110	100		10	
<b>Maple Leaf:</b> NE 85th St & Roosevelt Way NE (1020 NE 82nd St)	1	\$120	\$210	100	4		P
<b>Matthews Beach:</b> NE 93 <sup>rd</sup> &SandPoint Way NE (9300 51st Ave NE)	(Tables Only)			120		12	
<b>Me-Kwa-Mooks:</b> 56th Ave SW & Beach Dr(4503 Beach Dr SW 98116)	(Tables Only)			30		2	
<b>Meridian:</b> N 50th & Meridian N (4649 Sunnyside Ave N 98103)	1	\$180	\$310	100	8		P
<b>North Acres:</b> 1st Ave NE & NE 130th St (12718 1st Ave NE 98125)	(Tables Only)			50		4	
<b>Othello:</b> S Othello & 45th S (4351 S Othello 98118)	(Tables Only)			100		6	P
<b>Pratt:</b> Yesler Way & 20th Ave S (1800 S Main St 98144)	(Tables Only)			60		5	
<b>Ravenna:</b> 20th NE & NE 58th (2000 NE 58th 98105)	1	\$60	\$110	140		1	9
<b>Roxhill:</b> 29th SW & SW Barton (2850 SW Roxbury 98126)	(Tables Only)			100		10	P
<b>Seward:</b> Lake Washington Blvd & S Orcas (5895 Lake Washington Blvd S 98118)	1	\$90	\$160	40	2		P
	2	\$120	\$210	50	4		
	3	\$180	\$310	300	8	18	P
	4	\$120	\$210	50	4		
	5	\$120	\$210	50	4		
<b>View Ridge</b> (no grills): NE 70th St (4408 NE 70th ST 98115)	1	\$105	\$185	50	3	3	P
<b>Warren G Magnuson:</b> Sand Point Way NE & NE 65th (7400 Sand Point Way NE 98115)	1	\$195	\$320	100	8		P
	2	\$120	\$195	130	3	9	P
	3	\$135	\$220	60	4		P
<b>Westcrest:</b> SW Henderson & 8th SW (9000 8th Ave SW 98106)	(Tables Only)			60		6	
<b>Woodland:</b> Shelters 3: N 50th&Woodland Pk N(1000 N 50th St 98103) Shelters 4, 6, 7: N 59th & Aurora N(5900 Aurora Ave N  Uncovered Tables between Shelters 4 and 6	3	\$75	\$135	470	1	48**	
	4	\$75	\$135	50	1	5	P
	6	\$180	\$310	200	8	9	P
	7	\$105	\$185	30	3		
	(Tables Only)			60		6	P

\*\*Shelter 3 has 12 tables outside nearby, the area has a total of 48 tables

## Vehicle Access Not Permitted

Vehicles not allowed beyond parking lots or street.

## Tents & Portable Canopies

With a picnic permit, you can set up a portable freestanding canopy measuring no more than 400 square feet (20'x20') in size. No stakes or in-ground anchors.

## Clean Up & Recycle

Before leaving the park, pickup litter, debris and remove any signs, balloons or streamers from your picnic area. When using charcoal in the park, soak used coals with water and remove from the area or place in coal buckets where provided. If you find excessive litter or vandalism at your site, report it using City of Seattle's Find It, Fix It App. We appreciate your help in keeping our parks pleasant for everyone and clean for the next group.

## Prohibited Activities

The following are prohibited at City parks, including all picnic areas:

- Smoking, use of illegal substances or alcoholic beverages of any kind. (SMC 18.12.255)
- Amplified sound (SMC 25.08.520)
- Fires, except fires in authorized stoves, grills, or fire rings.
- Driving on the turf/grass or in unauthorized areas.
- Driving stakes into the ground or digging holes.
- Damaging or removing anything from the park (including driftwood, shells, trees, and shrubs).
- Off-leash dogs and any dogs on beaches.

## Rights & Privileges

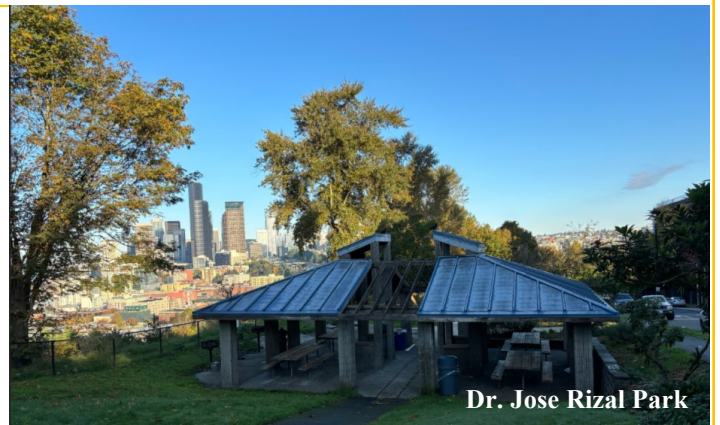
When you have obtained a picnic permit, you have the right to enjoy your picnic site for the duration of your permit. **You must bring your permit with you.** Without your permit, it's difficult to prove that you've reserved and paid for the site. **If you arrive to your reserved site and someone is already using the space, we ask that you show them your permit, ask them to leave and allow a 30 minute period for them to relocate from your reserved space.**

## Access for People with Disabilities

Within the limitations of each park site, Seattle Parks and Recreation will, at your request, do our best to make accommodations for persons with disabilities. Please arrange this through the Event Scheduling Office.

## Anti-discrimination

As a matter of policy, law and commitment, Seattle Parks and Recreation does not discriminate on the basis of race, color, sex, marital status, sexual orientation, political ideology, age, creed, religion, ancestry, national origin, or presence of any sensory, mental or physical handicap. (SMC 18.12.280). Complaints can be filed with the Seattle Parks and Recreation Superintendent's Office or the Office of Equal Employment Opportunity, U.S. Department of the Interior, Washington, D.C. 20240



Dr. Jose Rizal Park



Lower Woodland Park Shelter 6



Judkins Park lower picnic tables 4 7



Georgetown Playfield Park

# Picnic Reservation Application

Read the brochure before completing this application

For site maps and photos visit: [www.seattle.gov/parks/reserve/picnic-rentals](http://www.seattle.gov/parks/reserve/picnic-rentals)

**\*Required Information**

<b>Main Contact</b>					
First Name*	Last Name*	Gender*	Ethnicity	Languages	Date of Birth*
Residential Address*			Apt./Suite	City*	State* Zip Code*
Organization Name (if applicable):		Address:		City	State Zip Code
Primary Phone*	Cell Phone	Email Address*			

List your top 6 preferences for picnic dates and locations. You may choose any combination of dates and/or locations. You are required to reserve enough tables for your expected attendance. We allow up to 10 people per table.

***If you need more than (1) one picnic, use separate applications for each request. Starred items below are required.***

	Park Name*	Date*	# of People*	Shelter #	# of uncovered Tables
1*					
2*					
3*					
4					
5					
6					

Event Name: \_\_\_\_\_

\*\*\*ALL FEES ARE NON-REFUNDABLE\*\*\*

**Picnic Time Options:**

AM Half Day 8:00am - 2:00pm

PM Half Day 3:00pm - 10:00pm

Whole Day 8:00am - 10:00pm

*All setup and cleanup needs to be done within permitted hours.*

**Help us determine additional permits needed:**

Are you hiring a catering company to prepare/serve food on-site and/or have air-bouncers, inflatables, or special equipment on-site? You will receive an additional email with information.

NO YES

Do you want to reserve a ball field? (if available)

NO YES

**Fees:**

Company Sign/Commercial Banner ..... \$100/unit

Non-Sufficient Funds (NSF) Checks ..... \$20

Rescheduling Fee (must be requested 14 days in advance) ..... \$25

Shelters ..... See grid in brochure

Tables (outside of shelter) ..... \$15 half-day/\$25 full-day

Use Permit (Catering/Air Bouncer {Insurance is required}) \$75

**Payment:**

**Do Not** include payment with your application. A confirmation with payment instructions will be emailed to you once your application has been processed.

**Return Application by:**

**Online submittal**

**Email** (attachment): [SPRevents@seattle.gov](mailto:SPRevents@seattle.gov)

or **Mail**: Event Scheduling - Seattle Parks & Recreation  
300 Elliott Ave W, Suite 100  
Seattle, WA 98119

**Important Reminders:**

Vehicle access is **NOT** permitted into any park.

**Electricity is NOT available. Water may be available at select locations.**

**No Amplified Sound.** This includes boom-boxes, loudspeakers, radios, or public address systems.

Alcohol and smoking are **NOT** allowed in Seattle Parks.

Applicants/Permit holders agree to the terms and conditions listed in the picnic brochure and on the picnic permit.

Signature \_\_\_\_\_



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