

**104.10 Responsibilities of parties.**

**104.10.1 Responsibility for compliance.** Compliance with the requirements of this code is the obligation of the owner of the building, structure, or premises, the duly authorized agent of the owner, and other *persons* responsible for the condition or work, and not of the City or any of its officers, employees or agents.

**104.10.2 Responsibilities of registered design professional in responsible charge.** It is the responsibility of the *registered design professional in responsible charge* to ensure that the information in the *construction documents* is complete, accurate, and, to the best of the design professional’s knowledge, conforms to the requirements of this code.

**104.10.3 Responsibilities of structural engineer in responsible charge.** It is the responsibility of the *structural engineer in responsible charge* to:

1. Design the primary structure;

**Exception:** A licensed engineer other than the *structural engineer in responsible charge* may design the primary structure of single-story metal buildings.

2. Specify design loads, configurations, controlling dimensions, deflection limits and/or other criteria necessary for the design of secondary structural components and sub-systems and the selection of *structurally qualified products*;
3. Determine the adequacy and conformance of the application of the *structurally qualified products* with the design intent of the City-approved *construction documents*;
4. Review for compatibility with the City-approved *construction documents* previously approved by the *building official*, the *deferred submittals* for the primary structural frame and the design and *deferred submittals* for *secondary members* for the following structural elements:

Wood trusses	Glu-lam beams
Steel joists	Structural steel
Steel decking	Prefabricated stair systems
Precast concrete piles	Post-tensioned floor systems
Curtain wall systems	Precast prestressed planks
Major skylight frames	Precast concrete/masonry wall panels

The *building official* may approve additions to, or deletions from this list for specific projects. If there is no *structural engineer in responsible charge* on the project, the architect in responsible charge shall assume these responsibilities.

**Note:** “*Primary structural frame*” and “*secondary member*” are defined in Chapter 2.

**104.10.4 Responsibilities of contractor.** It is the responsibility of the contractor to perform all the work in conformance with the City-approved *construction documents*.

**104.10.5 Responsibilities of plans examiner.** It is the responsibility of the plans examiner to verify that the description of the work in the *construction documents* is substantially complete, and to require corrections where, to the best of the plans examiner’s knowledge, the *construction documents* do not conform to this code or other pertinent laws and ordinances.

**104.10.6 Responsibilities of field inspector.** It is the responsibility of the field inspector to conduct inspections to verify that the work in progress conforms with the *approved construction documents* and to require corrections where, to the best of the field inspector’s knowledge, the work either does not conform to the *construction documents* or where the work is in violation of this code or other pertinent laws and ordinances.

**SECTION 105  
CONSTRUCTION CODES ADVISORY BOARD**

**105.1 Establishment.** There is a “Construction Codes Advisory Board” (“Board”) consisting of 13 voting members, appointed by the Mayor and subject to confirmation by the City Council. The Board membership consists of one representative of each of the following professions or organizations. The representative of a profession need not be a member of the profession but may be a representative of an organization of such professionals.

- 1 architect;
- 1 structural engineer;
- 1 electrical engineer;
- 1 heating, refrigeration and air-conditioning engineer;

- 1 general contractor;
- 1 electrical contractor;
- 1 commercial building owner or operator;
- 1 apartment building owner or operator;
- 1 developer and/or contractor of residential projects;
- 1 member of organized labor; and
- 3 members of the general public.

A representative of each of the following departments shall be ex officio, non-voting members of the Board:

Seattle Fire Department;

Seattle City Light; and

Seattle-King County Department of Public Health.

**105.2 Duties of Board.** The Board shall act in an advisory capacity for all of its duties. The Board shall meet on call either by the *building official* or the Board Chair, subject to timely notice.

**105.2.1 Code adoption and amendment.** The Board may examine proposed new editions and amendments to the following codes and regulations listed in this section. The Board may make recommendations to the *building official* and to the City Council for adoption and amendment of these codes.

Seattle Building Code – Chapter 22.100 SMC\*

Seattle Residential Code – Chapter 22.150 SMC

Seattle Mechanical Code – Chapter 22.400 SMC

Seattle Fuel Gas Code – Chapter 22.420 SMC

Seattle Boiler Code – Chapter 22.450 SMC

Seattle Energy Code – Chapter 22.700 SMC

Seattle Electrical Code – Chapter 22.300 SMC

Seattle Plumbing Code – SMC Title 22 Subtitle V

\* SMC is the Seattle Municipal Code.

**105.2.2 Review of director's rules.** The Board may examine proposed administrative rules relating to the codes and regulations listed above and make recommendations to the *building official*.

**105.3 Organization.** The Board shall organize, and elect a chair and any other officers as may be established by the Board. The Board may adopt rules of procedure. There shall be a committee of the Board for each code assigned to its review. Committees shall consist of Board members and may include additional members such as other representatives of the general public and professions not specifically represented on the Board. Any non-Board members of committees shall be appointed by the Chair. The Chair may, from time to time, appoint special topic subcommittees.

**105.4 Terms of service.** Terms of Board members are three years, dating from the day of expiration of the preceding term; provided, a member whose term has expired shall continue to serve until a successor is appointed and confirmed. Terms on the Board shall be staggered so that the terms of not more than five positions expire concurrently. Vacancies shall be filled for any unexpired term in the same manner as the original appointment.

**105.5 Removal of Board member.** A member may be removed by the Mayor, subject to a majority vote of members of the City Council.

**105.6 Compensation of Board members.** No member shall receive any compensation for service on the Board.

## SECTION 106 BUILDING PERMITS

**106.1 Permits required.** Except as otherwise specifically provided in this code, a building permit shall be obtained from the *building official* for each building or structure prior to erecting, constructing, enlarging, altering, repairing, moving, improving, removing, changing the occupancy of, or demolishing such building or structure, or allowing the same to be done. All work shall comply with this code, even where no permit is required.

**106.2 Work exempt from permit.** A building permit is not required for the work listed below. Exemption from the permit requirements of this code does not authorize any work to be done in any manner in violation of this code or any other laws or ordinances of the City.