

Special Events Committee Meeting Minutes
June 13, 2018
Seattle Municipal Tower, Floor 16, Room 1600

Member Representatives in Attendance:

Agency	Representatives	Noted in Minutes As
Citizen Representatives	Oliver Little	Citizen Representative
	Monisha Singh	Citizen Representative
Department of Construction & Inspections	James Dasher	DCI Noise Abatement
	Jeff McHegg	SDCI
Finance and Administrative Services	Kim Brady	FAS
King County Metro Transit	Glenn Bartolome	Metro
Parks and Recreation	Carl Bergquist	Parks
Seattle-King County Health Department	Rosemary Byrne	Health
Seattle Center	Lance Miller	Seattle Center
Seattle Fire Department	Doug Smart	FMO
Seattle Police Department	Lt. Bryan Clenna	Police
Seattle Police Department	A/C Eric Greening	Police
	Lt. Tom Yoon	Police
Seattle Public Utilities	Sheryl Anayas	SPU
Special Events Office	Chris Swenson	Chair
	Julie Borden	SE
	Jonelle Mogi	SE
WA State Liquor & Cannabis Board	Lt. Robert Rieder	WSLCB

Additional Attendees:

Luke Sillonis – DSA, Samantha Stork – DON, Erin Chevront – DON, Katy Willis – Visit Seattle, Ken Neafcy – OEM, Rikiay Elmi – Somali Community Services of Seattle, Rachel Eagen – HomeSight, Sophia Thomson-Plant for the Planet, Rusty West – Plant for the Planet, Bob Barnes – Zero Hour, Matthew Horowitz – Zero Hour, Diana Adams – Vermillion Arts, LLC, Julie Tall – Capitol Cider, Javonna Arriaga – Capitol Cider

Note: As always, these are "raw minutes notes" based on the discussion of the 6/13/18 meeting and do not include every word spoken - not a literal transcript - merely a summary of ideas.

Post-Event Evaluations/Comments:

DATE	EVENT
May 11-13, 18-20	Seattle Beer Week 2018 - Weekends 1 & 2
May 12, June 9	Sodo Flea <ul style="list-style-type: none"> SE received feedback that there were some access issues to the Starbucks garage; SE will connect organizers with Starbucks contact
May 12	Madrona Mayfair Parade
May 12	McDonald's 4th Annual Build-a-Bike Event
May 13	The Color Run Seattle 2018

	<ul style="list-style-type: none"> • No issues from SPD • Attendance and clean up timing roughly the same from 2017 event
May 15	NG Live! Matinee for Students
May 17	Seattle Norwegian 17th of May Parade <ul style="list-style-type: none"> • Went well; Very well attended
May 17	Downtown Dog Lounge Dog Fest Year of the Dog
May 18-19	The University District Street Fair
May 19	Kangxin Partners Private Event
May 19	World Vision Global 6k For Water
May 19	West Seattle Bee Festival
May 20	Nordstrom Beat the Bridge 8K Run and Walk <ul style="list-style-type: none"> • Some issues that happen yearly • SPD needs to re-vamp traffic plan; Looking to allow better access for the hospital; Re-routes past Mountlake Bridge will need to be addressed • SPD traffic will revisit traffic plan for 2018 event
May 20	Great Strides Seattle
May 20	West Seattle 5K Run Walk
May 20	Seattle Spring Opener
May 22-30	Northwest Folklife Staging and Production
May 24	Title X Gag Rule Visibility
May 26, June 9	Sounders FC March to the Match
May 28	Annual Memorial Day - Bread of Life Mission
May 30	Diversified Production Services
May 30	Norwegian Bliss Christening
May 31	Holy Rosary Parish and School Corpus Christi Procession <ul style="list-style-type: none"> • No issues; Organizers very happy
June 1-3	Upstream Music Fest + Summit <ul style="list-style-type: none"> • Actual attendance was not as great as expected • SPD – things went well; SPD allowed access to residences; Mitigated issues with the soft closures from 2017 event • FMO– things went well; Some of the more problematic venues were eliminated this year, • SDCI – received permits this year; Process was much improved from 2017 event
June 1	Fremont 5K & Briefcase Relay <ul style="list-style-type: none"> • Attendance the same as 2017 event • Organizer last year said he would not do it this year; Outcome still 1/3 of the expected participants • Traffic that it causes at rush hour isn't worth it for the attendance; Suggestion to change it to the weekend
June 1	HONK! Fest West Georgetown
June 2	Margarita Mayhem 5K
June 2	Loop the Lupe 5K
June 2	Beat Plastic Pollution
June 3	HONK! Fest West Columbia City
June 3	Susan G Komen Puget Sound's Race for the Cure <ul style="list-style-type: none"> • SPD only issues is that they changed the start to Harrison; Organizers

	<p>should look to move it between Harrison and Broad</p> <ul style="list-style-type: none"> Someone from the organization should be posted at the start line to help with SPD SE will follow up with organizers; Organizers have been changing every few years
June 3	Cesar Chavez Social Justice Festival
June 7	Drink Pink at Café Campagne
June 8	Keep the South End Safe
June 9	<p>Volunteer Park Pride Festival</p> <ul style="list-style-type: none"> SE received a citizen complaint with concerns about amplified sound in the park; Parks in contact with the citizen complaint SDCI Noise Abatement has been in contact with Parks about amplified sound and noise in Volunteer Park Parks followed up with organizer and organizer said SPD came out to event and checked noise and had no issues with noise levels; Parks has not confirmed yet
June 9	Georgetown Carnival
June 9	Lard Butt 1K
June 9	<p>Ballard Criterium</p> <ul style="list-style-type: none"> Applied for their permit very late; Organizers have been promoting event for a few months SE entering into a MOU with organizers to follow SE 90-day application process
June 10	<p>Rock 'n' Roll Seattle Marathon & 1/2 Marathon</p> <ul style="list-style-type: none"> Overall went well SCCA complained to SE and RNR that some patients were unable to get their treatment; RNR did outreach to SCCA and coordinated with them but patients come from all different ways; SPD were getting patients into SCCA off of I-5 at Valley and Fairview Using Fairview Ave N for that many people was not a good place for all the congestions; Look to use a different road possible Eastlake for 2018 event SE received feedback from newly impacted neighborhoods about impacts to the neighborhoods 6 trucks entered P90 and P66; not the 60 that were estimated Concerns for the stage placements and noise levels; For 2019 event organizers should do major outreach around stages so residences know that there will be music all day
June 11	<p>The 5th Avenue Theatre High School Musical Awards Ceremony</p> <ul style="list-style-type: none"> No issues; Only 2 buses showed up
June 12	<p>Real Change Gong Event</p> <ul style="list-style-type: none"> Permit was for near the Amazon Spheres; moved to City Hall due to City Council voting

Public Comment

- None

Applications Review / Discussion

Event: Somali Independence Heritage Festival
Date(s): July 1, 2018
Location: Seward Park and S Henderson St.
Organizer(s): Rikiay Elmi and Rachel Eagan

Event Notes:

- Somali Community Services of Seattle has been holding this festival for the past 11 years; Previous locations include Othello Park and Rainier Community Center
- New location for 2018 event; Proposed event will take place on S Henderson St between 52nd Ave S and Seward Park Ave S
- Many voices within the community asking organizers to host festival on S Henderson St because this location was the first Somali resettlement location in 1990
- July 1st is a historic date and is Somali Independence Day
- Organizers see festival as bring the community and neighborhood together
- Expected attendance 1,000 throughout day
- Street closure requested from 9am – 7pm; Event set up 9-11am; 12pm to 6pm event hours; 6-7pm event clean up

Committee Discussion:

SPD – South Precinct will be supporting event; Organizers have relationship and have been communicating with the South Precinct; Will continue communication with them

DON – Generally for outreach SDOT requires signoffs from businesses; Organizers provided acknowledgement of notification and letters

FAS – Number of event suppliers and vendors qualify for a tradeshow license; FAS will follow up after with an email

Metro – Metro will vacate where they park the buses and relocate; Additional no-parks will be needed for Metro parking; Reminder about active trolley wires are above Henderson

SDOT – Will close street from Rainier to Seward Park; Need to close arterial to arterial; Street closures 9am – 7pm; The closure will need to local access only, there is a grocery store within the closure that will need access

SPU – July 1st starts the plastic straw and utensil ban goes in place; SPU will be in touch with resources

Parks – Concerned with access to the Rainier Playfield parking lot; Organizers want to use the park for soccer tournament; Parks use application has been submitted

FMO – Requires a 20 ft wide fire lane; Fire hydrants will need to be open and clear for use; Anyone cooking with open flame will need a FMO permit and correct fire extinguisher is needed for the cooking stations

Public Health – Make sure the food trucks have annual permit with the King County health dept; If coming from outside of King County then they will need to get a temporary permit; Hot water hand washing station needed for food vendors

Chair – Good to move forward; Primary concern is if they can control closure and if 20 ft. emergency lane can be maintained in festival footprint; SE will check with SDOT if there are other issues

Event: Zero Hour Seattle Youth Climate march
Date(s): Saturday July 21, 2018
Location: Garfield Playfield to Judkins Park
Organizer(s): Rusty West, Sophia Thompson, Bob Barnes, Matthew Horwitz

Event Notes:

- Youth climate march; Event date – Saturday July 21, 2018

- Youth led and organized with adult mentors
- ROUTE: Head North to leave Garfield Playfield and turn West onto E. Cherry Street and immediately South onto 23rd, then West on E Yesler Way, then South on 20th Ave S, then East on S. Charles Street, and into Judkins Park.
- 7:00 – 9:00 am setting up at both Garfield Playfield and Judkins Park
- 9:00am – Pre-rally programming starts; 30 mins there will be music playing
- 9:30 – 10:30am – Main programming starts at Garfield Playfield; Organizers are expecting singer, speakers, etc.
- 10:30am – Begin take down at Garfield playfield; Organizers must be at out of Garfield Playfield at 11am
- 11:00am – Arriving at Judkins Park; Expecting all attendees to arrive at Judkins park by 11:30am
- 11:30am – 12pm – Begin Judkins Park rally
- 12:30 -3:00pm – Begin clean up and take down at Judkins Park; Expect to be completed by 3pm
- Organizers asking wavier for electrical access fees for the Parks; Parks will be in contact with organizers to discuss
- Acting for justice – student organizer in a club at school; spread the word about charities through events

Committee Discussion:

Chair – Reason for using Yesler instead of Jackson for route? None to organizer knowledge

SPD – Requested expected attendance; Organizers estimate it could be either 20 – 1,000; Website in place, Facebook event is live to count RSVP's; Lt. Clenna requesting organizers email him closer to event date with an estimate number of participants; How will you make sure march starts at 10:30; organizers will have a leader to help start event

DON – Other events happening in the International District as well as constructions in the neighborhoods; Neighborhood outreach staff will connect organizers to neighborhood groups and key stakeholders in the neighborhood

METRO – There is a hard closure on 23rd from Rainier to Jackson St; Best to use Yesler since Jackson funnels down; SDOT is putting in a traffic circle on 20th Pl

FAS – Ask who is providing staging, port-a-potties etc; Organizers say they will be provided by Rise Up Productions

SPU – Requesting clean up plan for inside of the park; Organizers will have volunteer lead clean up

Parks – Concerned with timing and getting out of Garfield Playfield at 11am due to other reservations after; Parks will need to check if there is programming at Garfield Community Center; If there is programming, the route proposed they will be blocking off access; Parks will follow up with organizers about fees and electrical use in the parks

Public Health – Food needs to be prepared in commercial kitchen; Some food requires special permits or temporary food permit for selling or giving food and if the food requires refrigeration; No permit needed for granola bars or water bottles

FMO – If cooking with open flames then you need a FMO permit

Chair – City requires insurance for Free Speech Events; Email request for wavier required

Event: Imminent Mode: Lore
Date(s): Thursday, August 9, 2018
Location: Vermillion Art Gallery & Bar on Capitol Hill
Organizer(s): Diana Adams

Event Notes:

- 10-year anniversary of Vermillion Art Gallery
- Goal of imminent Mode is to create a space for artist and designers to get together to create

wearable pieces

- Proposed event would include an art show, art walk, and fashion show in the street
- Very minimal; No extended alcohol service; Just a staging and/or riser set up in the street; Riser will be closer to Pike st; will be 4 ft by 4 ft set up
- 2017 event coincided with the SDOT Pike People Streets closures
- Estimating approximately 150-200 people to attend
- Utilizing Pike People Street closure on the June 29th; Also looking for a separate date on August 9th; Organizers, SE, and SDOT in communication about possibility of having an additional Pike People Streets on August 9th
- Organizers are planning around construction and working with construction coordinators
- Organizers have a long-term relationship with neighbors and community; Below Vermillion there is a wood shop and space to bands; Organizers will work around their schedule to allow access

Committee Discussion:

SPD – Connect with East Precinct once plans settled; Lt. Paul Leung is East Precinct operations

FMO – 20 ft. fire lane will need to be maintained; Fire lane must be indicated on final map

WSLCB – Suggests upstaffing to check participants to ensure no alcohol is outside; Organizers are responsible for everything inside of closure

Chair – SDOT will create TCP; Full closure of the street but local access on the north end of 11th will be required; Continue to talk with Casey at SDOT to see if this date will be included in the open streets

Event: Under the Block Party
Date(s): Friday – Sunday June 20 -22, 2018
Location: Alleyway between Pike St and Pine St, South of Broadway
Organizer(s): Julie Tall, Javonna Arriaga

Event Notes:

- Organizers are requesting a closure of the alleyway for activations and extended service
- Organizers will clean up the alley prior to event
- Same weekend as CHBP; Working to activate some of the businesses that are not apart of closure of CHBP
- In previous years, Capitol Cider would hire bands and have live music downstairs during CHBP
- There are some issues with a restricted 21+ event with access to the condo building nearby
- Organizers have reached out to Neighbours and they are ok with activation in the alley
- Organizers would like to have event with a focus with Immigration rights and a fundraiser to help the cause
- The day activation could have art instillations and other activations with a focus on Immigration rights
- Arts activation in the day will be open to the public, but plans still to be confirme; Night programming looking to be 21+

Committee Discussion:

SE – Questions about the panels that will be used for art activations; Organizers suggests the panels below the windows of the brick which they could have arts activation

SPD – If you close the alley and have a bar outside, requesting organizers to have police staffing for the event; minimum expected to be 4 officers and 1 supervisor; East precinct will handle staffing; If not servicing alcohol and not restricting alley then SPD sees it as a community event

FMO –This alley operates as an emergency egress for a lot of the businesses in the area; 6ft Emergency

egress lane is required in the alley; FMO would need to have the fence line opened at both ends; Organizers will need to get creative with the setup in the alley way to allow egress; Organizers will need revised fencing plan and set up; FMO suggests using Cyclone fencing for the fencing and do not bolt together fencing; Work with Lt. Tom Huen for set up and emergency egress

WSLCB – Reminder that a Special Occasion License application is due 45 days in advance; Requesting updated map of set up once finalized

Public Health – If you are selling food outside then you will need to apply for a temporary permit